**FICHA RESUMEN – FORMA JURÍDICA, ORGANIZACIÓN EMPRESARIAL Y RECURSOS HUMANOS**

**Forma jurídica:**…………………………………………………………………………………………………………………………….

Razones de la elección de dicha forma jurídica:

1. ………………………………………………………………………………………………………………………………………..
2. ………………………………………………………………………………………………………………………………………..
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5. ………………………………………………………………………………………………………………………………………..

**Organización empresarial.**

Turnos de trabajo:…………………….……………..…………….…………..……………..…………………………………………

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Necesidades de personal:…………..…………..……..……….…………..……………..…………………………………………

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Departamentos y puestos de trabajo:…………………………………..……………….…………….…………………………

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Organigrama:

**Recursos humanos.**

Fuentes de captación y reclutamiento:…………………………………..……………….…………….…………………………

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Pruebas a realizar:……………………………..………………………………..……………….…………….…………………………

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Convenio colectivo:

* Jornada anual:…………………………………
* Retribuciones:
	+ ……………………………………
	+ …………………………………..
	+ …………………………………..
	+ …………………………………..
	+ …………………………………..
* Tipos de contratos contemplados en convenio:
	+ ……………………………………
	+ …………………………………..
	+ …………………………………..
	+ …………………………………..
	+ …………………………………..

Contratos utilizados:

* + ……………………………………
	+ …………………………………..
	+ …………………………………..
	+ …………………………………..
	+ …………………………………..

Estudio de los costes de personal:

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|  | **2012** | **2013** | **2014** | **2015** | **2016** |
| **SUELDOS Y SALARIOS** |  |  |  |  |  |
| **S.S. A CARGO DE LA EMPRESA** |  |  |  |  |  |
| **S.S. A CARGO DEL TRABAJADOR** |  |  |  |  |  |
| **IRPF**  |  |  |  |  |  |
| **SALARIO NETO** |  |  |  |  |  |

Política de formación:………………………..………………………………..……………….…………….…………………………

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